

## Privacy Policy

*EU Regulation 2016/679  
European regulation on the protection of personal data*

As provided for by European Union Regulation No. 679/2016 (hereinafter "GDPR") and Article 13 in particular, please find below the information required by law relating to the processing of your personal data:

### Object of the processing

The Data Controller processes personal data (such as name, surname, company name, address, telephone number, e-mail address, bank and payment details) forwarded by you at the conclusion of a contract for the supply of services.

### Purpose of the processing

The purposes of the processing are:

- carrying out the activity of the Company, which deals with the design, development, characterization and installation of so-called "insertion devices" (magnetic inverters and wigglers) and the related components for light sources (synchrotrons and free-electron lasers).
- pre- contractual, contractual and fiscal obligations
- obligations under the law, by a regulation, by the community legislation or by orders of the Authority (for example regarding anti-money laundering)
- exercise the rights of the Data Controller, for example the right to defense in court.

### Legal ground for lawful processing

Processing is lawful when at least one of the following conditions applies:

- the interested parties have given their consent to the processing of their personal data for one or more specific purposes;
- the Policy is necessary for the execution of a contract of which the applicant is a party or for the execution of pre-contractual measures taken at the time of its request;
- the processing is necessary to fulfill a legal obligation to which the holder is subject

### Method and duration of the Policy

The processing of your personal data is carried out as indicated in art. 4 n. 2) GDPR, namely: collection, registration, organization, conservation, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blockage, communication, cancellation and destruction of data. Your personal data are subjected to both paper and electronic and / or automated processing.

The Data Controller will process personal data for the time necessary to fulfill the aforementioned purposes and in any case for no more than 10 years from the termination of the working relation.

The data relating to compensation and CV of any collaborators may be published on the website of the Company in accordance with the current legislation, when mandatory.

## Access to data and data communication

Your data may:

- be known to employees and collaborators of the Data Controller, as appointed, and / or internal managers of the Policy and / or system administrators;
- be communicated to third party companies or other entities (for example credit institutes, professional firms, consultants, insurance companies, etc.) operating in outsourcing activities on behalf of the Data Collector, as external Policy processors.

## Data transfer

Personal data is stored on servers located within the European Union. It is understood that the Data Controller has the right to move the servers outside the EU, if necessary. In this case, the Data Controller hereby ensures that the transfer of data outside the EU will take place in accordance with the applicable legal provisions, subject to the stipulation of the standard contractual clauses provided by the European Commission.

## Nature of data supply and consequences of refusing to answer

The requested data is necessary for the proper performance of the Company and for the effective management and provision of the services connected to it.

## Rights of the interested party

The interested party has the right to obtain confirmation from the Data Controller that their Personal Data are or are not being processed and to obtain access to them. It shall be possible to obtain rectification, cancellation or limitation and to oppose the processing. This also applies in case of direct marketing purposes and automated decision-making; furthermore they have the right to portability and to withdraw their consent without prejudice to the lawfulness of the processing based on the consent given prior to the withdrawal, and to submit a complaint to the supervisory authority.

## Procedure for the exercise of any rights

In order to exercise the rights listed above, the Interested Party may contact the Data Controller by sending a written request to Kyma Srl, in SS 14 - Km 163.5 – AREA Science Park, 34149 - Trieste or by e-mail: [info@kyma-undulators.eu](mailto:info@kyma-undulators.eu)

## Data Controller

The Data Controller is Kyma Srl, whose registered office is located in 34149 Trieste, S.S. 14, km 163.5 in Area Science Park .

Tel. 040. 375 8472

mail: [info@kyma-undulators.eu](mailto:info@kyma-undulators.eu)

web: <http://www.kyma-undulators.eu/>